

STEPHANIE TUBBS JONES, OHIO
CHAIRWOMAN
GENE GREEN, TEXAS
LUCILLE ROYBAL-ALLARD, CALIFORNIA
MICHAEL F. DOYLE, PENNSYLVANIA
WILLIAM D. DELAHUNT, MASSACHUSETTS
WILLIAM V. O'REILLY,
CHIEF COUNSEL/STAFF DIRECTOR
DAWN KELLY MOBLEY,
COUNSEL TO THE CHAIRWOMAN

ONE HUNDRED TENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON STANDARDS OF
OFFICIAL CONDUCT

Washington, DC 20515-6328

September 7, 2007

DOC HASTINGS, WASHINGTON
RANKING REPUBLICAN MEMBER

JO BONNER, ALABAMA
J. GRESHAM BARRETT, SOUTH CAROLINA
JOHN KLINE, MINNESOTA
MICHAEL T. MCCAUL, TEXAS

TODD UNGERECHT
COUNSEL TO THE RANKING
REPUBLICAN MEMBER

SUITE HT-2, THE CAPITOL
(202) 225-7103

FALL ETHICS TRAINING SCHEDULE

MEMORANDUM FOR ALL MEMBERS, OFFICERS AND EMPLOYEES

FROM: Committee on Standards of Official Conduct

Stephanie Tubbs Jones, Chairwoman

Doc Hastings, Ranking Republican Member

During September and October of 2007, the Standards Committee will continue to hold general and advanced ethics training sessions that meet the *mandatory* annual ethics training requirements for all House officers and staff. House officers and employees who have not yet fulfilled their training requirement are strongly encouraged to attend. With *one exception* noted below for advanced ethics training on October 22, 2007, the training sessions will be held in **Room HC-5, in the Capitol**, on the following dates:

General Ethics Training (all House officers and staff):

- Fridays, September 7, 14, 21, and 28, at 3 p.m.
- Fridays, October 5, 12, 19, and 26, at 3 p.m.

Advanced Ethics Training (all House officers and *senior-level* staff):

- Mondays, September 10, beginning at 10 a.m., and September 17 and 24, at 4 p.m.
- Mondays, October 1, 15, 22 (to be held in **LHOB 1100**), and 29, at 4 p.m.

Due to seating limitations, attendance at these sessions will be **limited to 150 individuals**. During the remainder of the year, additional sessions will be held as necessary.

The general training sessions will provide an overview of the ethics rules and standards of conduct, including the rules on gifts, attendance at events, privately-sponsored travel, campaign activity, and outside activities and employment, while the advanced ethics training sessions will provide an overview of the provisions concerning the outside earned income and employment limitations and related rules on outside activities, including possible conflict of interest considerations. Employees attending these sessions will receive a training attendance certificate.

No RSVP is required to attend any of the Committee's ethics training sessions. Members and staff with any questions may contact the Committee's Office of Advice and Education, at (202) 225-7103.